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14 January 1969

MEMORANDUM FOR THE RECORD

SUBJECT: Material on Nixon Appointees

STAT	I spoke with of the Library this morning to acquaint myself with material she was keeping on the Nixon appointees. She told me she keeps three files; one on individuals when they have been designated, a second on prospective designees, and a third on task forces. She has obtained her material from the WASHINGTON POST and the NEW YORK TIMES and keeps clipped items on file. She furnishes HIC with summary reports of this material from which Mr. Pforzheimer has done his finished reports. She
STAT	also sends copies to CIA representative with the Nixon head quarters, who in return sends her some material when the Nixon headquarters has extra copies of announcements or press releases.
STAT	said that it is now clear that the series that has been running in the WASHINGTON STAR should have been kept on file, and she would like to have xerox copies made for her. I said that I would see if I could not get this to her soon and that I could assure her that she would receive copies about appointees which appear from now on in the papers we screen. I have since talked with Anne who will have xerox copies of the STAR series which have appeared to date xeroxed and put in her file as we destroy our two weeks' collection of newspapers.
STAT	Comment: The file which Anne keeps is a very adequate record, for this office, of the names of appointees but is not a comprehensive file of all material appearing on each one. She could keep a complete file of the top 25 of the new administration but this would be a duplication of material kept by

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